

Evergreen Community Charter School Board of Directors

Minutes March 23, 2017

Attendance: Joanne Storer, Mary Ann Lewis, Kathleen Sandt, Joe Spinelli

Advisory: Jill Shoemsmith, Nancy Lewis

The meeting was called to order by Joanne Storer at 7pm, followed by the Pledge of Allegiance. Motion was made by Kathleen, Second by Joe, to approve the minutes from the January 2017 meeting (no meeting in February). Motion passed 4-0.

Director's Report

Jill reported the following:

Truancy & Hearing Officer Policies: Follow up to last meeting's discussion. The policies are for next school year (2017-18). Charters are responsible for reporting to the state. ECCS will report to the sending school districts, as well. Further discussion is needed before approving the Hearing Officer Policy.

In order to make up snow days, the Thursday and Monday of spring recess will no longer be vacation days in accordance with Pocono Mountain School District's calendar. Motion to approve the calendar change by Joanne, Second by Kathleen. Approved 4-0.

The state coordinator of federal grants recommended that ECCS apply for a Rural and Lower Income Schools Grant to possibly replace the technology grant that we did not receive due to the state office's error. The amount should be more than \$18,000. The application was submitted this week.

Jill asked the Board to consider giving the Foundation \$6000 to offset the cost of the new alarm system. Motion to approve by Mary Ann, Second by Joanne. Approved 4-0.

Executive Session

Discussion of a faculty member's notice of retirement. The position has been advertised on the web page. The Board will review candidates.

Instructional Reports by Teachers and Students

Senora Price is in Spain for a few days to take part in a training for the upcoming school trip.

Items for Discussion and Possible Resolution

Insurance Deductible: Recommendation that employee is responsible for the first \$1000 of the \$5000 deductible; ECCS will cover remainder if needed. Motion to approve by Kathleen, Second by Joe. Approved 4-0.

Business and Financial Affairs

Board is requesting that the accountant come to a meeting to review the Profit & Loss Budget vs Actual.

Approval of payments to vendors via the January 2017 Check Register and approval of current Financial Statements to be provided to PMSD, including the Profit & Loss and the Balance Sheets as of January 31, 2017: Motion by Kathleen, Second by Joanne; approved 4-0.

Approval of payments to vendors via the February 2017 Check Register and approval of current Financial Statements to be provided to PMSD, including the Profit & Loss and the Balance Sheets as of February 28, 2017: Motion by Mary Ann, Second by Kathleen; approved 4-0.

There were no Grant Expenses for January or February 2017.

Students, Curriculum, and Policy

2017-18 School Year Hearing Officer Policy: Further discussion tabled until the April meeting.

Adjournment: Motion by Kathleen, Second by Joe; approved 4-0. Meeting adjourned at 7:57pm.

*The next Board of Directors meeting will be held on **Thursday, April 27, 2017** at 7 PM.*